



Descriptions of Standing Committees and Faculty Councils

UCSF Standing Committees

Committee on Academic Freedom	Committee on Faculty Welfare
Committee on Academic Personnel	Graduate Council
Committee on Academic Planning & Budget	Committee on Library & Scholarly Communication
Clinical Affairs Committee	Committee on Privilege & Tenure
Committee on Committees	Committee on Research
Coordinating Committee	Committee on Rules & Jurisdiction
Committee on Courses of Instruction	Sustainability Committee
Committee on Educational Policy	
Committee on Equal Opportunity	

UCSF School Faculty Councils

School of Dentistry Faculty Council
School of Medicine Faculty Council
School of Nursing Faculty Council
School of Pharmacy Faculty Council

Other Committees

Representatives to UC Systemwide Committees
Academic Assembly
Academic Council
Task Forces/Ad Hoc Committees
Division Meetings

UCSF STANDING COMMITTEES

COMMITTEE ON ACADEMIC FREEDOM (CAF)

The committee reviews policies and issues as they affect the academic freedom of UCSF faculty and students.

COMMITTEE ON ACADEMIC PERSONNEL (CAP)

The committee makes recommendations to the Vice Provost, Academic Affairs regarding appointments, promotions, merit advancements (accelerated or decelerated more than one year, or merit advancements to Step 6 or Above Scale), changes in series, appraisals, appeals of personnel actions, and related matters. The committee reviews academic personnel policy issues from the UCSF campus and the UC Systemwide Academic Senate. The Distinction in Teaching Award and the Distinction in Mentoring Award fall under the purview of CAP.

COMMITTEE ON ACADEMIC PLANNING AND BUDGET (APB)

The committee focuses on the assessment of campus-wide planning and budgetary decisions that directly impact the future academic well-being of UCSF. This committee provides oversight on long- and short-range academic planning, including campus budgets and resource allocations. The committee

reviews issues brought forward by the San Francisco Division, UC Systemwide, and campus administration.

CLINICAL AFFAIRS COMMITTEE (CAC)

The committee is charged with review of policy and matters regarding the clinical enterprise that relate to or affect the academic mission of the University.

COMMITTEE ON COMMITTEES (COC)

The committee is charged with appointing or removing committee members, representatives to UC Systemwide Academic Senate committees, and members of ad hoc committees as requested for the San Francisco Division.

COORDINATING COMMITTEE (COORD)

The committee reviews and coordinates policies, actions, and reports of the standing committees of the San Francisco Division. Membership includes the Officers of the Division, representatives to UC Systemwide Academic Senate committees, chairs of Divisional standing committees and faculty councils, and school deans. Members participate in this committee by virtue of another role within the Academic Senate (committee chairs, faculty council chairs, and representatives to UC Systemwide) and/or in their role as campus administrators.

COMMITTEE ON COURSES OF INSTRUCTION (COCOI)

The committee has responsibility for approving all courses offered at UCSF via the online Course Review System.

COMMITTEE ON EDUCATIONAL POLICY (CEP)

The committee addresses campus-wide matters involving establishment and disestablishment of curricula, schools, institutes, and departments as well as legislative or administrative policies involving questions of educational policy.

COMMITTEE ON EQUAL OPPORTUNITY (EQOP)

The committee reviews and evaluates various diversity initiatives both at the San Francisco Division and UC Systemwide levels. This committee works in collaboration with the Vice Chancellor for Diversity and Outreach.

COMMITTEE ON FACULTY WELFARE (CFW)

The committee reports on the general welfare of faculty at UCSF. Its work includes but is not limited to issues such as housing, parking, and health and retirement benefits.

GRADUATE COUNCIL (GRAD)

The Graduate Council makes recommendations to the UC Systemwide Coordinating Committee on Graduate Affairs concerning new UCSF programs for existing graduate degrees and the establishment of new degrees, reports to and makes recommendations to the Academic Senate on existing graduate academic programs and conferring of such degrees, and advises the Chancellor concerning graduate academic matters. The Graduate Council awards all University Fellowship and Graduate Scholarships to students enrolled in the Graduate Division and sets standards for the appointment of postdoctoral scholars.

COMMITTEE ON LIBRARY AND SCHOLARLY COMMUNICATIONS (COLASC)

The committee advises the campus and library administration regarding a wide spectrum of campus library issues and policies including acquisitions, circulation, facilities, and special projects.

COMMITTEE ON PRIVILEGE AND TENURE (P&T)

The committee reviews cases brought by faculty members who believe their rights or privileges as members of the Academic Senate have been violated. The committee hears cases involving grievances, disciplinary actions, and early termination of faculty appointments. The committee as a whole meets for all prehearing activities. The committee, as a whole or subset (minimum two members) with additional Academic Senate faculty, will constitute a formal hearing committee. Additionally, the committee reviews policies brought forward by the San Francisco Division or UC Systemwide.

COMMITTEE ON RESEARCH (COR)

The committee reviews and funds applications for individual investigator and shared equipment grants in conjunction with the campus-wide Resource Allocation Program (RAP), selects the annual Faculty Research Lecturers in Basic, Clinical, and Translational Sciences, and reviews and makes recommendations on San Francisco Division and UC Systemwide policies, proposals, and legislation pertaining to research.

COMMITTEE ON RULES AND JURISDICTION (R&J)

The committee exercises formal supervision over all modifications in divisional legislation proposed by the faculty councils of the four schools, and by the standing committees or members of the San Francisco Division. The committee reviews and certifies that the proposed legislation is consonant with the Bylaws and Regulations of the Academic Senate prior to submission to the Division for approval. The committee also reviews and certifies all modifications to school-level legislation proposed by the faculties of the schools prior to approval by the faculties. Additionally, the committee reviews policies brought forward by the Division or UC Systemwide Academic Senate.

SUSTAINABILITY COMMITTEE

The committee reviews and recommends action on issues pertaining to UCSF's environmental sustainability. The committee also promotes efforts to increase environmental sustainability in the curriculum and to increase awareness of the importance of sustainability at UCSF, focusing on activities under the purview of faculty.

UCSF SCHOOL FACULTY COUNCILS

Each faculty council acts on behalf of that school's faculty in matters related to education and other issues of concern for the faculty, in which they are advisory to their school's dean. Faculty council members are elected from within each school. For more information, see each school's bylaws:

Dentistry

<http://senate.ucsf.edu/0-bylaws/sodb.html>

Medicine:

<http://senate.ucsf.edu/0-bylaws/somb.html>

Nursing

<http://senate.ucsf.edu/0-bylaws/sonb.html>

Pharmacy

<http://senate.ucsf.edu/0-bylaws/sopb.html>

OTHER COMMITTEES

REPRESENTATIVES TO UC SYSTEMWIDE COMMITTEES

Most UCSF standing committees have a representative to a counterpart UC Systemwide committee. These representatives are appointed by the Committee on Committees from the existing membership of the UCSF committee. A few UC Systemwide committees do not have counterparts at UCSF, for example, the UC Press Editorial Board and the University Committee on Preparatory Education. The Committee on Committees appoints individual faculty members to serve on UC Systemwide committees without divisional counterparts. These representatives are responsible for reporting to the Coordinating Committee, as needed.

ACADEMIC ASSEMBLY

The Assembly of the Academic Senate represents the faculty in the governance of the entire University of California as mandated by the Standing Orders of the Regents. The Assembly is authorized to consider any and all matters of concern to the Academic Senate as a whole and has the power to take final action on all legislation substantially affecting more than one division. The Assembly is ready at all times to advise the President. Each division is allocated a number of seats on the Assembly based on a census of the Academic Senate faculty (current and emeriti) for each division. The Committee on Committees appoints individual faculty members to serve two-year terms. Academic Assembly Delegates are responsible for reporting to the Coordinating Committee, as needed.

ACADEMIC COUNCIL

The Academic Council is the administrative arm of the Assembly of the Academic Senate and acts in lieu of the Assembly on non-legislative matters. It advises the President on behalf of the Assembly and has the continuing responsibility to request committees of the Academic Senate to investigate and report to the Academic Council or to the Assembly on matters of UC Systemwide concern. The Chair of each division is a member of the Academic Council.

TASK FORCES AND AD HOC COMMITTEES

From time to time, special task forces and ad hoc committees are assembled to study and report on matters of concern to the UCSF faculty. Examples of ad hoc committees or task forces are: review of affiliation agreements, involvement on UC Systemwide committees (e.g., International Education), Chancellor's committees (e.g., diversity, student health), research misconduct committees, or faculty misconduct committees. Task forces and ad hoc committees meet as determined by the work proposed and the members' schedules. UCSF faculty at any rank are eligible to serve. For bylaws governing task forces and ad hoc committees, please refer to 85-A, 90-B, and 101-D.

DIVISION MEETINGS

Each year the San Francisco Division holds 1-2 Division Meetings to review and vote on issues before the Division. All UCSF faculty are invited to participate.